

## **Conrad Public Library Board of Trustees**

Regular Meeting on Thursday, October 15, 2020 at 9:00am at the Conrad Public Library.

Members present: Pat Heinen, Lacie Vermulm, Glenda McKeone, Tom Brown, Tiffany Christensen,  
Library Director, Carolyn Donath

Chairman Glenda McKeone called the meeting to order at 9:15 am.

There was no public comment.

Lacie moved and Tom seconded to approve the minutes from September 17, 2020. All agreed and motion carried.

The financial report was presented to the Board for YTD numbers.

- The library is providing curbside service, individual computer/copier use, masking. We are available to answer patron questions.
- Val has been invaluable in subbing and learning more ways she can help.
- Tiffany has been working on DVDs. Patron cards are being updated.
- We have resumed doing ILLs.
- We discussed circulation policy regarding checkouts to organizations and out-of-county patrons.
- The roof is done, guaranteed for 2 years. \$32500

### **Old Business:**

The policies review was tabled.

- Glenda attended and I called in to the City Council meeting. Glenda presented our proposed Memo of Understanding, Application for Board, and the personnel policy. Wendy was very concerned about liability. We pointed out that we pay liability insurance and we weren't proposing anything new, it was just that it was written not assumed. Daniel Jones will have to review our proposals.

### **New Business:**

Administrative Rules of Montana Public Library Standards Review was tabled.

There was no closed session.

### **Future Business:**

2024-2032 Library Mill Levy.

Upcoming Board Meetings:

The next Library Board meeting will be November 19,2020 at 4:00 pm at the Conrad Public Library

The Pathfinder Federation Fall Meeting: October 22,2020 at 9:30 am

Library Tour was tabled.

Chairman Glenda McKeone adjourned the meeting at 10:25am.

Respectfully submitted by Carolyn Donath, Secretary to the Board.