

Conrad Public Library Board of Trustees

Regular meeting on Thursday, December 17, 2020 at the Conrad Public Library

Members present: Pat Heinen, Lacie Vermulm, Glenda McKeone, Anna Pollard, Tiffany Christensen, Carolyn Donath, Library Director.

Chairman Glenda McKeone called the meeting to order at 4:10pm.

There was no public comment.

Patrick moved and Lacie seconded to approve the minutes from October 15, 2020. All agreed and motion carried.

The financial report was presented to the Board for YTD numbers. '

The library continues providing curbside services, individual computer/copier use, masking. Patron counts are obviously lower, as is circulation.

The library did a tree for the Chamber of Commerce. Paid for out of our 3 Rivers gift. Great PR for the library

We've received 2 iPads and 1 laptop from the state. Working on policy for checkouts.

Hot spots are in demand. One was lost and the state is replacing. Working on policy for checkouts.

Tiffany is starting Library School in January. Tracy said we could pay for her books.

Read Squared is now available from our library.

Joining the Montana Shared Catalog was discussed.

Agreed to sign up for Hoopla, a streaming service. Ebooks, documentaries, movies.

Vanessa Bucklin donated her profits from the ten books the library sold for her. She will be doing a book signing in the future.

Lacie reported on the Pathfinder meeting. And also the Montana State Library website chats.

Old Business

Wendy Judisch could not make the meeting to discuss the MOU, so she rescheduled to come in January.

Lacie motioned and Anna seconded to accept the Proposed Collection Development Policy, Proposed Programs Policy, Proposed hours of Service.

Lacie motioned and Anna seconded to remove copy machine/fax policy, AV equipment policy, copyright policy, leased book and audiobook policy, display policy

New Business

Arm Public Library Standards Review tabled until FY22 Annual Board Orientation.

Lacie moved and Pat seconded to approve the Proposed Trustee Job Description, Proposed Board of Trustees Code of Ethics and Proposed Board Annual Evaluation.

Lacie moved and Glenda seconded to approve Proposed 2021 Holidays and Planned Closures, and Library Hours of Service Going Forward.

There was no closed session.

Future Business

Library Director Job Description and Annual Evaluation Preparation
2024-2032 Library Mill Levy

Upcoming meetings:

The next Board meeting will be January 21, 2021 at 4:00pm at the Conrad Public Library.

Respectfully submitted by Carolyn Donath, Secretary to the Board.