

# Board of Trustees Regular Meeting Agenda

Thursday, August 20, 2020 @ 4:00 PM at the Conrad Public Library

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0. Roll Call / Confirm Quorum
1. Call to Order
2. Public Comment
  - *Note: The Board Chair will also ask for "Public Comment" during any/all action items*
3. Approval of Minutes
  - a. July 13, 2020 Regular Meeting - ACTION
    - *Note: Approved FY21 board meeting minutes will be available on the Library's website*
4. Reports
  - a. Financial / Budget Report
    - i. 2020-2021 Budget Adoption (*per* [ARM § 10.102.1150D](#)) - ACTION
  - b. Library Director's Report & Statistics
  - c. Conrad Public Library Foundation Report
  - d. Friends of the Library Report
5. Old Business
  - a. Policy Handbook: Review/Update with Public Access (*per* [ARM § 10.102.1150B](#))
    - i. Proposed Bylaws of the Board of Trustees - ACTION
    - ii. Proposed Library Mission Statement – ACTION
    - iii. Proposed Public Participation Policy – ACTION
    - iv. Proposed Website Privacy Policy – ACTION
  - b. "Memorandum of Understanding" between the City of Conrad and the Library
    - i. Discuss the Areas of Tension & Required Resources for the Process
6. New Business
  - a. Strategic Planning
    - i. Develop Action Plan Goals (1 year) & Strategic Vision (5 years)
    - ii. Schedule the Board's Annual Library Tour in Conjunction with Orientation
7. Closed Session
  - a. Personnel: Library Director's Annual Review (*per* [ARM § 10.102.1150E](#))
    - *Note: Carolyn determines whether the discussion is closed or open to the public*

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8. Future Business
  - a. 2024-2032 Library Mill Levy
    - i. Determine Process/Procedures Needed for the Future County Tax Levy
9. Upcoming Board Meeting(s)
  - a. Regular Board Meeting: Thursday, September 17, 2020 @ 4:00 pm
10. Adjourn