

Board of Trustees Regular Meeting Minutes

Thursday, January 16, 2025 @ 6:30 pm at the Conrad Public Library

The mission of the Conrad Public Library is to provide services, spaces, and experiences that encourage literacy, inspire curiosity, and strengthen community.

Trustees: Glenda McKeone, Lida Holst, Pat Heinen, Nancy Powell, Helen Bingaman

Ex-Officio: Tiffany Christensen {Mayor David Cates absent}

Guests: NONE

Chair Glenda McKeone called the meeting to order at 6:35 pm.

1. Public Comment - NONE

2. Approval of Minutes

a. December 19, 2024 Regular Meeting

Lida made a motion to approve the minutes of the December 19, 2024 meeting as read; Pat seconded; motion carried unanimously.

3. Reports

a. Conrad Public Library: Director's Report

- December statistics showed growth in library visits (+23.8%), circulation (+19.8%), and program attendance (+27.8%) from the previous year. 28% of total circulation was digital.
- Publication for new bids for SLIPA projects will go out in the next two weeks to be due February 11, 2025.
- Sweetgrass Development indicated that they may be able to assist with the asbestos abatement project.
- The Teen Advisory Board (TAB) has three participants and will begin meeting regularly.
- Take Your Child to the Library Day is Saturday, February 1st. The library will be open from 10:00 am - 2:00 pm with crafts and a scavenger hunt.

Conrad Public Library: Accounting/Budget

- The expenditure report as of the end of December (50% through the FY) was presented.

b. Conrad Public Library Foundation

- The Foundation will be involved in events throughout the year to celebrate the library's centennial, including Whoop-Up parade.

c. Pathfinder Federation - NO REPORT

d. Pondera County Collaboration Committee - will meet February 8, 2025

4. Old Business - NONE

5. New Business

a. Policy Review: Hours of Service

Pat made a motion to approve the Hours of Service policy as amended; Nancy seconded; motion carried unanimously.

6. Closed Session - NONE

7. Future Business

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8. Upcoming Meeting(s)
 - a. Regular Board Meeting
 - Thursday, February 20, 2025 @ 6:30 pm
9. Adjourn
 - a. Glenda adjourned the meeting at 7:58 pm.

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Respectfully submitted by:

Tiffany Christensen, Secretary to the Board

Approved by the Conrad Public Library Board of Trustees: February 20, 2025