

**CONRAD PUBLIC LIBRARY
POLICY: PUBLIC PARTICIPATION**

Conrad Public Library Board of Trustees welcomes public comment at its meetings, ensuring proper decorum so that the Board can accomplish its work efficiently, in full view of the public, regarding Library deliberations and decisions.

During meetings, public participation may be addressed to the Board orally or in writing. Each member of the public shall provide his/her name for the record and limit the address to five (5) minutes in length if spoken or read, unless further time is granted by the Chair with the concurrence of the Board. The Chair reserves the right to limit public comments if they are not relevant to the proceedings or if they are deemed disruptive, vulgar, or violent. Any written statements in lieu of oral comments (via email, mail, or in person) must be received by the Library Director at least twenty-four (24) hours prior to the meeting.

In an effort to assure adequate notice and assist in public participation, upcoming Board meetings will be posted publicly on the Library bulletin board and website.

Approved by the Conrad Public Library Board of Trustees: August 20, 2020