

Conrad Public Library Board of Trustees

Regular Meeting on Thursday, September 17, 2020, at 4:00pm at the Conrad Public Library

Members present: Pat Heinen, Lacie Vermulm, Anna Pollard, Chairman of the Board,

Glenda McKeone, Tiffany Christiansen, Library Director, Carolyn Donath

Chairman Glenda McKeone called the meeting to order at 4:15 pm.

There was no public comment.

Anna moved and Pat seconded to approve the minutes from August 20,2020. All agreed and motion carried.

The financial report was presented to the Board for YTD numbers.

- The Library now has a separate section for graphic novels. We also purchased some graphic novels for easy readers.
- The library has a Junior classic section and an Easy Reader classic section.
- Carolyn showed examples of Dolly Parton Imagination Library books. We discussed serving Pondera County.
- Staff is updating patron files, deleting people who have moved and inactive cards.
- R rated movies have been marked with a red dot.
- Carolyn has applied for a state Covid grant.

Old Business:

The proposed Personnel Policy was voted on. Pat motioned. Lacie seconded. Unanimous vote.

The proposed removal of Policy Revisions and Maintenance Policy was voted on. Lacie motioned, seconded by Pat. Unanimous vote.

The proposed memo of Understanding was voted on. Motion by Pat. Seconded by Anna. Unanimous vote.

The proposed Board of Trustees Interest form was voted on. Motion by Pat. Seconded by Anna. Unanimous vote.

We discussed a future meeting with City Council to discuss the Memo of Understanding and the Board of Trustees Interest Form. Glenda will try to get on the agenda for the next City Council meeting.

We decided strategic planning was to be tabled, until the Covid effect is known.

New Business:

We tabled administrative rules of Montana.

There was no closed session.

Future Business:

We need to have discussions with Cathy Branvold, Valier librarian, and their board on questions regarding the 2024-2032 Library Mill Levy.

We postponed our annual Library tour until all members are present.

The next meeting will be October 15,2020.

Chairman Glenda Mckeone adjourned the meeting at 5:10.

Respectfully submitted by Carolyn Donath, Secretary to the Board.