

Conrad Public Library Board of Trustees

Regular meeting on Thursday, January 21, 2021, at the Conrad Public Library.

Members present: Tracy Cook, State Librarian, Pat Heinen, Wendy Judisch, Mayor, Daniel Jones, City Attorney, Tom Brown, Anna Pollard,

Lacie Vermulm, Glenda McKeone and Carolyn Donath, Library Director.

Glenda McKeone called the meeting to order at 4:00 pm.

There was no public comment.

Lacie moved and Anna seconded approval of December 17, 2020 meeting.

The financial report was presented to the Board for YTD numbers.

The library reported that Tiffany has started Library School.

We are waiting on the coordinator to finalize contract with Hoopla, which is being paid for with grant from 3 Rivers.

Started the Montana Shared Catalog process. We are waiting for numbers on pricing.

Open by appointment, although we allow patrons to come in. Up to to 10 people.

We have 3 open computers.

We have 87 Dolly Parton Imagination Library participants. 7 have graduated.

Old Business

Wendy and Daniel discussed the Memo of Understanding Draft with the Board and Tracy, along with many of their discoveries and questions pertaining to the library.

The Board and Tracy will take all of the information into consideration in order to determine how best to proceed.

Lacie motioned and Tom seconded the Proposed Circulation Policy.

Patrick motioned and Lacey seconded the Proposed Meeting Space Use Policy.

Patrick motioned and Tom seconded the Proposed Mask Policy.

All were approved unanimously.

New Business

Briefly talked about Budget Development, Pathfinder POS, Goals Development.

It was strongly suggested that we hire someone to do a Capital Improvement Plan for our strategic Long-Term Vision.

Future Business

Just reminders of the Director evaluation preparation and the upcoming levy in 2024.

Upcoming meetings:

The next Board meeting will be February 18, 2021 at 4:00pm at the Conrad Public Library

The meeting was adjourned at 6:40pm