

## Board of Trustees Regular Meeting Minutes

Thursday, April 23, 2026 @ 6:30 pm at the Conrad Public Library

*The mission of the Conrad Public Library is to provide services, spaces, and experiences that encourage literacy, inspire curiosity, and strengthen community.*

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Trustees: Glenda McKeone, Helen Bingaman, Nancy Powell [Lida Holst, Tim Lastowski absent]

Ex-Officio: Tiffany Christensen [Mayor David Cates absent]

Guests: NONE

Chair Glenda McKeone called the meeting to order at 6:48 pm.

1. Public Comment - NONE

2. Approval of Minutes

a. March 19, 2026 Regular Meeting

**Helen made a motion to approve the minutes of the March 19, 2026 meeting as presented; Nancy seconded; motion carried unanimously.**

3. Reports

a. Conrad Public Library: Director's Report

- March statistics:
    - 1,696 library visits (+10% from last year); 2,903 items circulated (-21% from last year); 32.% of circulation was digital; 520 program attendees (+30% from last year)
  - Tuckpointing project is almost completed; final repairs will be completed after power lines are covered.
  - Solar Power grant through Bozeman Green Build will be pursued in the event that the roof is deemed structurally sound for the addition.
  - Positive feedback from staff and trustees who attended the MLA annual conference; additional updates about Montanans for Libraries state-wide PR campaign.
  - 33 people participated in the Earth Day activities (seed planting, birdseed ornaments); saplings from Neighborhood Forest were damaged in shipping - new order placed.
  - Upcoming events: Spring Recital April 26th at 2:00 pm, Montana Constitution Roadshow TBD
- Conrad Public Library: Accounting/Budget
- Expenditures through 75% of fiscal year were presented

4. New Business

a. Policy Review: Community Exhibits & Displays

- Tiffany recommended minor changes in language to clarify the purpose and scheduling of requested exhibits/displays.

**Nancy made a motion to approve the recommended Community Exhibits & Displays Policy as amended; Helen seconded; motion carried unanimously.**

5. Future Business

a. Budget FY 2026/27

6. Upcoming Meeting(s)

a. Pathfinder Federation Spring Meeting

- Thursday, May 7, 2026 in Fort Benton

b. Regular Board Meeting

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- Possibly rescheduled for Friday, May 8, 2026, pending availability

7. Adjourn

- a. Glenda adjourned the meeting at 7:42 pm.

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Respectfully submitted by:

Tiffany Christensen, Secretary to the Board

Approved by the Conrad Public Library Board of Trustees: June 18, 2026