

Board of Trustees Regular Meeting Minutes

Thursday, June 18, 2026 @ 6:30 pm at the Conrad Public Library

The mission of the Conrad Public Library is to provide services, spaces, and experiences that encourage literacy, inspire curiosity, and strengthen community.

Trustees: Glenda McKeone, Helen Bingaman, Nancy Powell, Lida Holst, Tim Lastowski

Ex-Officio: Tiffany Christensen [Mayor David Cates absent]

Guests: NONE

Chair Glenda McKeone called the meeting to order at 6:39 pm.

1. Public Comment - NONE

2. Approval of Minutes

a. April 23, 2026 Regular Meeting

Lida made a motion to approve the minutes of the April 23, 2026 meeting as presented; Nancy seconded; motion carried unanimously.

3. Reports

a. Conrad Public Library: Director's Report

- April statistics:
 - 1,540 library visits (+0.4% from last year); 2,558 items circulated (-11% from last year); 29.7% of circulation was digital; 384 program attendees (+12% from last year)
- May statistics:
 - 1,512 library visits (-16.4% from last year); 2,742 items circulated (+3% from last year); 30% of circulation was digital; 495 program attendees (+6% from last year)
- Whoop-Up parade float with dinosaurs; facilitated sheep riding registration for Lion's Club.
- SLIPA grants wrapping up, solar panel grant was awarded, EPA grant should be submitted by Sweetgrass Development
- Upcoming event: MSU Extension Mobile Memory Cafe & Estate Planning
 - Thursday, June 25th from 1:00-3:00 pm

b. Pathfinder Federation

- Lida provided a report from the spring Pathfinder Federation meeting; training was presented by the Montana Nonprofit Association - we will work with Valier to bring the training to the full Boards.

4. New Business

a. Election of Officers - TABLED

- Tiffany had recommended officer elections, but realized Bylaws state elections are to take place at the first meeting of the fiscal year.

Nancy made a motion to table the election of officers until the July regular meeting; Tim seconded; motion carried unanimously.

b. FY 2026/26 Draft Budget

- Tiffany presented a working budget for the upcoming fiscal year; final rates/percentages will not be available until August. Discussion centered around staff wages, digital resources, and capital projects.

Board of Trustees Regular Meeting Minutes

Thursday, June 18, 2026 @ 6:30 pm at the Conrad Public Library

*The mission of the Conrad Public Library is to provide services, spaces, and experiences
that encourage literacy, inspire curiosity, and strengthen community.*

5. Future Business
 - a. New Trustee Orientation
 - Mayor to appoint a new trustee at the beginning of July. Glenda was thanked and recognized for her many years of service to the Conrad Public Library.
 - b. Director Review
 - c. Strategic Plan
6. Upcoming Meeting(s)
 - a. Regular Board Meeting
 - Thursday, July 16, 2026 @ 6:30 pm
 - b. Special Library Tour for Statewide Education Partners
 - Date TBD - possible Wednesday @ 5:00 pm
7. Adjourn
 - a. Glenda adjourned the meeting at 8:11 pm.

...

Respectfully submitted by:

Tiffany Christensen, Secretary to the Board

Approved by the Conrad Public Library Board of Trustees: July 16, 2026