

Board of Trustees Regular Meeting Minutes

Thursday, February 19, 2026 @ 6:30 pm at the Conrad Public Library

The mission of the Conrad Public Library is to provide services, spaces, and experiences that encourage literacy, inspire curiosity, and strengthen community.

Trustees: Glenda McKeone, Lida Holst, Tim Lastowski [Nancy Powell, Helen Bingaman absent]

Ex-Officio: Tiffany Christensen, Mayor David Cates

Guests: NONE

Chair Glenda McKeone called the meeting to order at 6:34 pm.

1. Public Comment - NONE

2. Approval of Minutes

a. January 15, 2026 Regular Meeting

Lida made a motion to approve the minutes of the January 15, 2026 meeting as presented; Tim seconded; motion carried unanimously.

3. Reports

a. Conrad Public Library: Director's Report

- January statistics:
 - 1,453 library visits (+1.1% from last year); 2,813 items circulated (-6% from last year); 35.1% of circulation was digital; 359 program attendees (+38.6% from last year)
- Task and coverage needs to fill the Library Assistant I position will be assessed
- Sweetgrass Development confirmed environmental mitigation project to be planned with Hygienix regarding asbestos in crawl space and filled-in windows/door
- Tuckpointing pre-project meeting will be on March 4th; tentative start date of April 13th
 - Tiffany will follow up with awning and gutter downspout
- Informational materials for the library levy were presented; these may be disseminated directly from library representatives. A library campaign Political Action Committee has not yet been created; information is being provided to potential volunteers.
- Upcoming Events:
 - First session of Mindful Movement will begin on Monday, February 23rd

Conrad Public Library: Accounting/Budget

b. Conrad Public Library Foundation - NONE

c. Pathfinder Federation - NONE

d. Pondera County Collaboration Committee

- 50 people attended the One Book Montana author event which received positive feedback

4. Old Business - NONE

5. New Business

a. Policy Review: Website Privacy

Lida made a motion to approve the policy without changes; Tim seconded; motion carried unanimously.

Conrad Public Library

Board of Trustees Regular Meeting Minutes

Thursday, February 19, 2026 @ 6:30 pm at the Conrad Public Library

The mission of the Conrad Public Library is to provide services, spaces, and experiences that encourage literacy, inspire curiosity, and strengthen community.

6. Future Business
 - a. Policy Review: Circulation
 - Re: Out of County fees; discussion about hoopla Digital limits

7. Upcoming Meeting(s)
 - a. Regular Board Meeting
 - Thursday, March 19, 2026 @ 6:30 pm
 - b. Montana Library Association Annual Conference
 - April 15, 2026 - April 18, 2026

8. Adjourn
 - a. Glenda adjourned the meeting at 7:53 pm.

...

Respectfully submitted by:

Tiffany Christensen, Secretary to the Board

Approved by the Conrad Public Library Board of Trustees: March 19, 2026