

Board of Trustees Regular Meeting Agenda

Thursday, November 18, 2021 @ 4:00 pm at the Conrad Public Library

The mission of the Conrad Public Library is to provide services, spaces, and experiences that encourage literacy, inspire curiosity, and strengthen community.

0. Roll Call / Confirm Quorum
 1. Call to Order
 2. Public Comment
 - *Note: The Board Chair will also ask for "Public Comment" during any/all action items*
 3. Special Guests – Valier Public Library
 - a. 2023-2031 Library Mill Levy Update (*current levy 2015-2022*)
 - i. Combined Continuation Request to County – **ACTION**
 - ii. Guidelines for Running a Mill Levy Campaign
 - b. Library Insurance Coverage Update (liability/D&O, work-comp, & health)
 - i. MMIA Response
 - c. Additional Discussion
 4. Approval of Minutes
 - a. October 14, 2021 Regular Meeting – **ACTION**
 5. Reports
 - a. Conrad Public Library
 - i. Library Director
 - ii. Accounting/Budget
 - b. Friends of the Conrad Public Library
 - c. Conrad Public Library Foundation
 - d. Pathfinder Federation
 - e. Montana State Library
 6. Old Business
 - a. 2023-2031 Library Mill Levy Update (*current levy 2015-2022*) – with #3
 - b. Library Insurance Coverage Update (liability/D&O, work-comp, & health) – with #3
 - c. Bylaws Review (*per ARM § 10.102.1150B*) – 3rd Reading (*final at December meeting*)
 - d. Capital Improvement Plan Preparation
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7. New Business

- a. Montana Public Library Annual Statistical Report Review (*per ARM § 10.102.1150C*)
- b. Emergency Response Plan Review (*per ARM § 10.102.1150C*)

8. Closed Session

- *Note: The Board Chair may close the meeting due to a matter of privacy*

9. Future Business

- a. 2022 Holidays & Planned Closures (*December 2021*)
- b. 2021 Community Survey Results (*January 2022*)
- c. Vision Statement (*tabled until after survey results are reviewed*)
- d. Strategic Plan (*tabled until after survey results are reviewed*)
- e. Other Items?

10. Upcoming Meeting(s)

- *Note: In conjunction with MCA § 2-3-203 and our Public Participation Policy, upcoming Board meetings will be posted publicly on the Library bulletin board and website*
- a. Regular Board Meeting
 - i. Thursday, December 16, 2021 @ 4:00 pm

11. Adjourn