

Board of Trustees Regular Meeting Minutes

Wednesday, August 12, 2026 @ 6:30 pm at the Conrad Public Library

The mission of the Conrad Public Library is to provide services, spaces, and experiences that encourage literacy, inspire curiosity, and strengthen community.

Trustees: Lida Holst, Tim Lastowski, Nancy Powell, Helen Bingaman, Karen Berg

Ex-Officio: Director Tiffany Christensen, Mayor David Cates

Speakers: NONE

Chair Lida called the meeting to order at 6:33 pm.

1. Public Comment - NONE

2. Approval of Minutes

- a. July 16, 2026 Regular Meeting
- b. July 27, 2026 Special Meeting

Tim made a motion to approve the minutes of the July 16, 2026 and July 27, 2026 meetings as presented; Nancy seconded; motion carried unanimously.

3. Reports

a. Conrad Public Library: Director's Report

- July statistics:
 - 1,639 library visits (+33.9% from last year); 2,930 items circulated (+22.9% from last year); 24.3% of circulation was digital; 417 program attendees (+36% from last year)
 - Statistics increased due to normal operating hours (last year, library was closed several days for HVAC project).
- 35 people participated in Dinosaur Craft Day on Thursday, July 23rd.
- We are planning on having the face painting booth at National Night Out on Thursday, August 14th, weather pending.

b. Pondera County Collaboration Committee

- Waiting for information regarding the retirement party for Valier's library director.

4. Old Business

a. Director Evaluation - Closed Session

- Lida closed the meeting to allow the Board to compile notes and present the annual director evaluation to Tiffany.

5. New Business

a. Final Budget Fiscal Year 2026/27

Nancy made a motion to approve the Final Budget for Fiscal Year 2026/27 as presented; Tim seconded; motion carried unanimously.

6. Future Business

a. Strategic Plan

- Tiffany provided preliminary planning materials.

7. Upcoming Meeting(s)

a. Regular Board Meeting

- Thursday, September 17, 2026 @ 6:30 pm

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8. Adjourn

- a. Lida adjourned the meeting at 8:30 pm.

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Respectfully submitted by:

Tiffany Christensen, Secretary to the Board

Approved by the Conrad Public Library Board of Trustees: September 17, 2026