

Conrad Public Library Board of Trustees

CODE OF ETHICS

The Conrad Public Library Board of Trustees is accountable for the governance of the Library and shall represent the best interests of the community. Each Trustee makes a personal commitment to contribute the time and energy required to carry out duties and responsibilities effectively, with honor and integrity.

- Trustees shall comply with the laws, rules, and regulations that apply to them and to the Library
- Trustees shall adhere to the Code of Ethics mandated by the Constitution of Montana (MCA § 2-2-101 through 2-2-145) that prohibits conflict of interest between public and private duties
- Trustees shall not act in any way that would reasonably create an impression of violating public trust
- Trustees shall recognize authority is vested in the Board, when in legal meeting, not with individuals
- Trustees shall not be swayed by partisan interests or fear of criticism while executing responsibilities
- Trustees shall not make promises regarding how he/she will vote on an undecided Board issue
- Trustees shall respect the opinions of their colleagues, even when they disagree or oppose a viewpoint
- Trustees shall fully disclose to the Board any situation that may be perceived as a conflict of interest and he/she shall be disqualified whenever a vote occurs on those issues
- Trustees shall respect confidential proceedings and will not discuss details outside of a closed meeting
- Trustees shall acknowledge and support the formal position of the Board
- Trustees shall uphold patron rights to privacy and shall not engage in discrimination of any kind
- Trustees shall not use their position to gain unwarranted privileges or personal advantages
- Trustees shall not interfere with or undermine the management responsibilities of the Library Director
- Trustees shall continue to learn about the position and how to do it to the best of his/her abilities

To preserve and uphold the Conrad Public Library Board of Trustees' reputation as one of unimpeachable integrity, each Trustee agrees to this Code of Ethics during his/her tenured service.

Approved by the Conrad Public Library Board of Trustees: December 17, 2020