

**CONRAD PUBLIC LIBRARY  
POLICY: HOURS OF SERVICE**

In accordance with ARM § 10.102.1150G, the Conrad Public Library will be open for patron access a minimum of thirty (30) hours per week. Library hours of service to patrons shall be determined by the Library Director and approved by the Conrad Public Library Board of Trustees (MCA § 22-1-309 and ARM § 10.102.1150G).

Regular hours open to patrons at the Conrad Public Library (located at 15 4<sup>th</sup> Avenue Southwest, Conrad, Montana) are as follows:

Sundays	closed	Thursdays	9:00 am – 7:00 pm
Mondays	9:00 am – 5:00 pm	Fridays	9:00 am – 5:00 pm
Tuesdays	9:00 am – 7:00 pm	Saturdays	closed
Wednesdays	9:00 am – 5:00 pm		

Hours are subject to change as situations require, such as, but not limited to: emergencies, community health situations, power outages, and insufficient staffing options.

- In the event of a short-term closure or change in service, the Library Director, with the approval of the Board Chair or Vice-Chair, shall determine the best course of action
- In the event of a long-term closure or change in service, the Library Director, with the approval of the Board Chair or Vice-Chair, shall determine the best course of action until the next Board meeting

All legal state holidays (MCA § 1-1-216) and any other planned closures shall be approved by the Board and available to view on the Library’s website.

Notice of a closure will be posted on the Library’s front door.

The Conrad Public Library also provides various online services that are available anytime and can be accessed through the website.

Approved by the Conrad Public Library Board of Trustees: December 17, 2020  
Amended: September 16, 2021