

# Board of Trustees Regular Meeting Agenda

Thursday, December 16, 2021 @ 4:00 pm at the Conrad Public Library

*The mission of the Conrad Public Library is to provide services, spaces, and experiences that encourage literacy, inspire curiosity, and strengthen community.*

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0. Roll Call / Confirm Quorum
  1. Call to Order
  2. Public Comment
    - *Note: The Board Chair will also ask for "Public Comment" during any/all action items*
  3. Approval of Minutes
    - a. November 18, 2021 Regular Meeting – **ACTION**
  4. Reports
    - a. Conrad Public Library
      - i. Library Director
      - ii. Accounting/Budget
    - b. Friends of the Conrad Public Library
    - c. Conrad Public Library Foundation
    - d. Pathfinder Federation
    - e. Montana State Library
  5. Old Business
    - a. Library Insurance Coverage Update
      - i. Review Preliminary Quotes for liability/D&O, work-comp, & health
      - ii. Update from MMIA?
    - b. 2022-2029 Library Mill Levy Update
      - i. Review Mill Levy Materials
      - ii. Conrad Library's Mill Levy Request – **ACTION**
      - iii. Combined Continuation Request to County with Valier Public Library
      - iv. Guidelines for Running a Mill Levy Campaign
    - c. Bylaws Review (*per ARM § 10.102.1150B*) – Final Reading – **ACTION**
    - d. Emergency Response Plan Review (*per ARM § 10.102.1150C*)
    - e. Capital Improvement Plan Preparation
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## 6. New Business

- a. 2022 Holidays & Planned Closures – **ACTION**
- b. New Director Hiring Process
  - i. Review and Amend Hiring Plan Draft

## 7. Closed Session

- *Note: The Board Chair may close the meeting due to a matter of privacy*

## 8. Future Business

- a. 2021 Community Survey Results (*January 2022*)
- b. Vision Statement (*tabled until after survey results are reviewed*)
- c. Strategic Plan (*tabled until after survey results are reviewed*)
- d. 2007-2021 Statistical Review & Annual Report
- e. Other Items?

## 9. Upcoming Meeting(s)

- *Note: In conjunction with MCA § 2-3-203 and our Public Participation Policy, upcoming Board meetings will be posted publicly on the Library bulletin board and website*

- a. Regular Board Meeting
  - i. Thursday, January 20, 2022 @ 4:00 pm

## 10. Adjourn