

Conrad Public Library Board of Trustees

Regular Meeting on Thursday, August 20, 2020, at 4:00pm at the Conrad Public Library.

Members present: Pat Heinen, Lacie Vermulm, Anna Pollard, Tom Brown, Chairman Glenda McKeone, Tiffany Christiansen, Library Director, Carolyn Donath.

Chairman Glenda McKeone called the meeting to order at 4:05 pm.

There was no public comment.

Pat made a motion to approve the minutes from the July 13, 2020. Tom seconded. All agreed and the motion carried.

Carolyn's reported on the final budget. Tom approved and Lacie seconded to approve the final budget for FY 2020-2021.

- The Summer Reading program ends on Friday, August 21.
- Masking and quarantining books continues.
- Carolyn sat on a City Council Board regarding City Council rules.
- The GF Tribune has been cancelled due to sporadic delivery.
- Kindergarten Camp has been awesome.
- The Hutterite Colony and the Public Schools are not going to be visiting the library for now.
- The Foundation and Friends had no meetings to report.

Old Business:

The proposed Bylaws of the Board of Trustees was voted on. Pat approved. Tom seconded. Unanimous vote.

The proposed Mission Statement was voted on. Anna approved and Lacie seconded. Unanimous vote.

The proposed Participation Policy was voted on. Pat approved. Anna seconded. Unanimous vote.

The proposed Privacy statement was voted on. Pat approved and Tom seconded. Unanimous vote.

The Memo of Understanding is still being worked on and discussed.

New Business:

Discussed goals. Library suggested new shades, shelves for papers, streaming services, back bathroom changed to utility room, windows in back room, front door, back door,

Front windows, new ceiling fans, stage curtains, redo computer area affording more privacy, not necessarily more computers.

Closed Session:

The Board gave Carolyn her review orally. It was an interactive discussion. It was very good.

There was discussion about the coming school year regarding Tiffany and her children. The Board is looking into options. Working from home, working when library is closed, etc.

There was discussion regarding the upcoming levy. Meetings with the Valier Library Board and how we move forward will be looked at in the spring.

The next meeting is September 17, 2020.

Chairman Glenda McKeone adjourned the meeting at 5:45.

Respectfully submitted by Carolyn Donath, Secretary to the Board.