

Board of Trustees Regular Meeting Agenda

Thursday, April 15, 2021 @ 4:00 pm at the Conrad Public Library

The mission of the Conrad Public Library is to provide services, spaces, and experiences that encourage literacy, inspire curiosity, and strengthen community.

0. Roll Call / Confirm Quorum
1. Call to Order
2. Public Comment
 - *Note: The Board Chair will also ask for "Public Comment" during any/all action items*
3. Approval of Minutes
 - a. February 18, 2020 Regular Meeting - **ACTION**
4. Reports
 - a. Conrad Public Library
 - i. Library Director
 - Proposed Hiring a Children's Librarian - **ACTION**
 - Proposed Purchase of Window Shades - **ACTION**
 - ii. Accounting/Budget
 - b. Friends of the Conrad Public Library – NO REPORT
 - c. Conrad Public Library Foundation
 - d. Pathfinder Federation – NO REPORT
 - e. Montana State Library
5. Old Business
 - a. Policies
 - i. Proposed Computer & Internet Access Policy Update
 - ii. Proposed Hot Spot Lending Program Policy Update
 - b. Planning
 - i. Library's Insurance Coverage Update (liability, work-comp, & health)
 - ii. Memorandum of Understanding with the City of Conrad
 - iii. FY22 Budget Development
 - iv. FY22 Pathfinder Plan of Service (POS) Finalized
 - v. FY22 Annual Goals Development
 - vi. Strategic Long-term Vision (with Capital Improvement Planning)

Board of Trustees Regular Meeting Agenda

Thursday, April 15, 2021 @ 4:00 pm at the Conrad Public Library

The mission of the Conrad Public Library is to provide services, spaces, and experiences that encourage literacy, inspire curiosity, and strengthen community.

6. New Business

a. Planning

- i. Library Director Job Description Review
- ii. Library Director Annual Evaluation Process Review
- iii. Trustee Terms Review (2nd Term Re-Apply with the City or Recruitment)

7. Closed Session

- *Note: The Board Chair may close the meeting due to a matter of privacy*

8. Future Business

- a. Director's Annual Performance Evaluation – MAY 2021 MEETING
- b. 2024-2032 Library Mill Levy

9. Upcoming Meeting(s)

- *Note: In conjunction with MCA § 2-3-203 and our Public Participation Policy, upcoming Board meetings will be posted publicly on the Library bulletin board and website*

a. Pathfinder Federation Spring Membership Meeting

- i. Thursday, May 20, 2021 (*mandatory for Director & Board Representative*)

b. Regular Board Meeting

- i. Thursday, May 20, 2021 @ 4:00 pm

10. Adjourn